



Institute for Ritual and Liturgical Studies (IRiLiS)
PThU, E-wing, room 1E-64
De Boelelaan 1105
NL - 1081 HV Amsterdam
Tel +31 20 598 57 16
E-mail irilis@pthu.nl
www.pthu.nl/irilis/

Review process for publications in the series Liturgia Condenda

Once an author submits a manuscript, it is checked to make sure that the submission is complete. The manuscript is read by the editor-in-chief to ensure that the content falls within the scope of the series. It is then sent to board members of the series to assess its suitability for publication in Liturgia Condenda. A manuscript could be rejected without additional review for one or more of the previous reasons, and the author notified.

While manuscripts can be rejected without involving additional reviewers, they cannot be accepted for publication without additional peer review. If a manuscript is not rejected when first received, it is then sent out for review to (a minimum of) two peer reviewers who are part of the series' academic cadre of reviewers. Review by associate editors or staff may compliment this process. This is done according to a double-blinded review procedure, in which the reviewer's identities are withheld from the authors and vice versa.

Once reviewers are chosen and they accept their review assignment, they start reviewing the manuscript, using the IRiLiS review form. The reviewers return their recommendations and reports to the editor-in-chief, who assesses them collectively, and then makes a decision (either on his own or in consultation with other editors) on whether to reject the manuscript (either outright or with encouragement to resubmit), to withhold judgment pending major or minor revisions, to accept it pending satisfactorily completed revisions, or to accept it as written.

Once a manuscript that is not rejected has been revised satisfactorily, it will be accepted and put into the production process to be prepared for publication.

The entire process requires substantial time to complete.