

Instructions for authors (and/or editors) publishing in IRILIS' book series
Liturgia Condenda and/or Netherlands Studies in Ritual and Liturgy

General

0. Colophon

Please email to irilis@pthu.nl for an up-to-date version of the colophon and list of volumes in the series to include in your manuscript.

1. Table of contents

This is only required in a monograph.

2. Headings

Edited volume with chapters

Left page: author's name; right page: shortened title of the article.

Monograph

Left page: shortened title of the part in question; right page: shortened title of the chapter.

3. Numbering of sections

Only use Arabic numerals to number the sections. For instance: 1., 2., or 1.1., 1.2. and so forth.

4. Italicization and bold

- All words written in a foreign language must be written in italics.
- Book titles – Bible books and songbooks included – that are mentioned in the body text must be italicised.
- As for the rest, do not use italics, nor bold (other than in headings).

5. Abbreviations

- In the body text, small caps are reserved exclusively for abbreviations of institutions: e.g., IRILIS, UNHCR, WHO, etc., not for common abbreviations such as DNA.
- Country abbreviations are not allowed, unless they are functioning as modifiers (i.e., the United States of America, *but* the US Department of Defense; the European Union *but* an EU treatise).

6. En-dashes/hyphens

In *Liturgia Condenda*, the spaced en-dash is used for asides (*This sentence contains an aside – something that's an aside – to demonstrate the use of the en-dash.*) In all other instances, the shorter hyphen is used. E.g., W.A. Mozart (1756-1791), and: See pages 23-34.

7. Final punctuation

Liturgia Condenda follows UK English practice and places the final punctuation outside the quotation marks. E.g., In *Playing On*, Klomp describes *The Passion* as “a real *spectacle* with high-quality sound and light effects and images”. The exception is if a full sentence is quoted (i.e., the quoted material could stand on its own and thus the final punctuation is ‘part of’ the quote). This often occurs following a colon. E.g., In *Playing On*, Klomp argues the following: “*The Passion* is a real *spectacle* with high-quality sound and light effects and images.”

8. Illustrations

- In case of images and/or photographs are incorporated in a book or article, the author is responsible for the copyrights and covers all the expenses for acquiring them (if applicable).
- Only photographs with high resolution (with a minimum of 300 dpi or 2MB) can be used. Please deliver them separately via e.g. wetransfer.com, and mention in the body text where you want to place each photograph.
- When referring to an image photograph in the body text, please use Figure 1.
- Captions are one character size smaller than the character size of the body text.
- More than one image in a chapter of an edited volume? Use for captions the number of the chapter, followed by a sub-number indicating the number of the image. E.g. in chapter 3, first photograph:

Figure 3.1: Screen shot from Foundation Drowned Migrant Cemetery in Zarzis (Tunisia, September 2019).

- Caption of illustrations: 1) explanation of the illustration, 2) the place where it was found or where a photo was taken, followed by production date, like this:

Figure 11.3: Preparing for a cremation (Pashupati, Kathmandu, photograph: Hans Hadders 2018).

9. Charts and tables

For the reference to a chart or a table in the body text, please mention Table 1 above the table.

10. Quotations

- Put quotations of sentences between “...”; but put quoted emphasized words between ‘...’.
- In addition to this, follow the rules of the language in use. For instance, if you are writing in German, use: „...’ or „...“.
- If quotations are longer than three lines, don’t put them between quotation marks, but use block quotations. Place them between blank lines, and with one tab from the left side, and in one smaller character size as the body text, like this:

This is a block quotation. It is preceded and followed by a blank line. Furthermore, place those sentences as a quotation block with one tab from the left side and in one smaller character size as the body text. This is a block quotation. It is preceded and followed by a blank line. Furthermore, place those sentences as a quotation block with one tab from the left side and in one smaller character size as the body text.

Please translate Latin, Greek or another foreign language into English in the body text, and quote the original text in the footnote or endnote.

11. Notes

- Our book series use footnotes, no endnotes. In monographs as well as edited volumes, these footnotes are numbered consecutively per chapter (so start each new chapter or contribution with number 1).

- The reference to footnotes must be done by numerals. Normally, these numerals are placed at the end of a sentence, after the punctuation mark. Occasionally, it is more obvious to place the note number within the sentence. In that case, please place the note number always after the next punctuation mark (comma, semicolon, ...).
- In footnotes, use characters two sizes smaller than the character size of the body text.

12. Blurb

Our books (whether monographs or edited volumes) need a promotional description: a persuasive summary of approximately 250 words in the same language as used in the book. This summary pitches the book in such a way that it makes potential readers curious and invokes a sense of interest. The blurb will be printed on the back cover of the book and will be used to promote your book.

13. Personal data of the authors

In case of a collection of articles:

At the end of the article, please include some relevant biographical information about yourself (approximately three lines) and provide your e-mail address.

In case of a monograph:

Please include some relevant biographical information about yourself in the back matter of the manuscript.

14. Delivering

Please e-mail your contribution as a Word-document to irilis@pthu.nl. Any photographs may be sent to the same e-mail address via a cloud service (see above).

Source citations

1. Chicago style

As of 2026, our book series use the Notes and Bibliography Citation system of the Chicago-style. See the Chicago Manual of Style website for details. This system uses superscript numbers in the text. These link to numbered footnotes at the bottom of the page, plus a required separate bibliography (both in monographs and edited volumes; in the latter, single chapters do not include their own bibliographies).

2. Notes, shortened notes and bibliography

Monograph

Note

Johan Bastubacka, *The Embodied Space of Worship: Liturgical Signs and Liturgical Bodies in Contemporary Finnish Orthodox Lay Worship* (Leuven: Peeters Publishers, 2025), 63.

Shortened note

Bastubacka, *The Embodied Space*, 68.

Bibliography entry

Bastubacka, Johan. *The Embodied Space of Worship: Liturgical Signs and Liturgical Bodies in Contemporary Finnish Orthodox Lay Worship*. Leuven: Peeters Publishers, 2025.

Chapter in edited volume

Note

Anthony Pemberton, "A Victimology of Corona: The Disaster of our Times," in *Handbook of Disaster Ritual: Multidisciplinary Perspectives, Cases and Themes* ed. Martin Hoondert, Paul Post, Mirella Klomp and Marcel Barnard (Leuven: Peeters Publishers, 2021), 96.

Shortened note

Pemberton, "A Victimology," 99.

Bibliography entry

Pemberton, Anthony. "A Victimology of Corona: The Disaster of our Times." In *Handbook of Disaster Ritual: Multidisciplinary Perspectives, Cases and Themes*, edited by Martin Hoondert, Paul Post, Mirella Klomp and Marcel Barnard (Leuven: Peeters Publishers, 2021).

Journal article

Note

Mirella Klomp et al., "Worship As Ecumenical Matter. Towards Liturgical Language That Acknowledges the Material Reality of the Earth in the Context of Climate Change," *Yearbook for Ritual and Liturgical Studies* 41 (2025): 44-63. <https://doi.org/10.21827/YRLS.41.44-63>.

Shortened note

Klomp et al., "Worship as Ecumenical Matter," 47.

Bibliography entry

Klomp et al., "Worship As Ecumenical Matter. Towards Liturgical Language That Acknowledges the Material Reality of the Earth in the Context of Climate Change." *Yearbook for Ritual and Liturgical Studies* 41 (2025). <https://doi.org/10.21827/YRLS.41.44-63>.

Reference to other sources

See the Chicago Manual of Style.

- Always mention the full name of a journal or a reference book, do not use abbreviations.

3. Bibliography entries

- Please add the bibliography separately at the end of the book (both monographs and collections of articles/chapters)
- Mention entries in alphabetical order. Please note that in case the surname of an author contains prepositions, this preposition determines its indexing. (E.g. Van Tongeren is mentioned under V, not under T.)

When in doubt, always use Chicago style. In case of questions on editorial or bibliographical matters, please feel free to contact the editor in chief or managing editor of IRILIS' series via irilis@pthu.nl.